# Employee Evaluation

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| Employee Name: |  | Evaluation for the period: |  |
| Title: |  |  |  |
| Supervisor: |  | Department: |  |
| Title |  |  |  |

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| Goals and objectives during this evaluation period |
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| Achievements, accomplishments, and responsibilities (completed by employee) |
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| Evaluation (completed by supervisor) |
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| Strengths and areas for development |
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| Career development plan |
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| Goals and objectives for next evaluation period |
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| Employee Signature | Supervisor Signature |
|  |  |
| Date | Date |